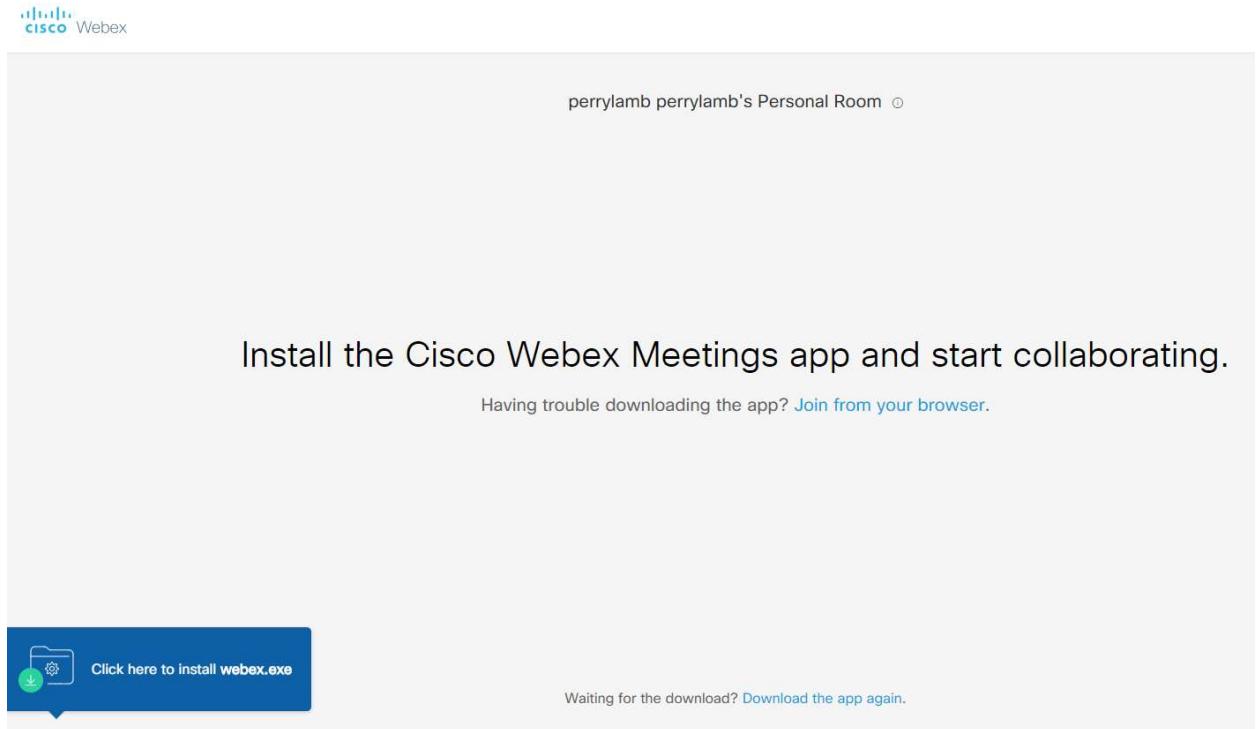
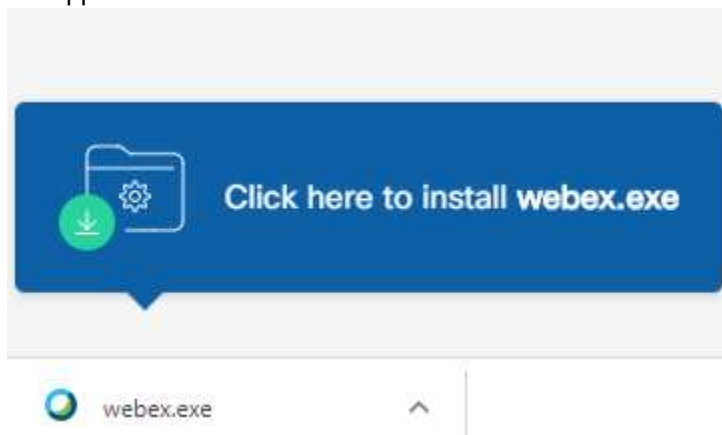


WebEx Meeting Installation and Instructions

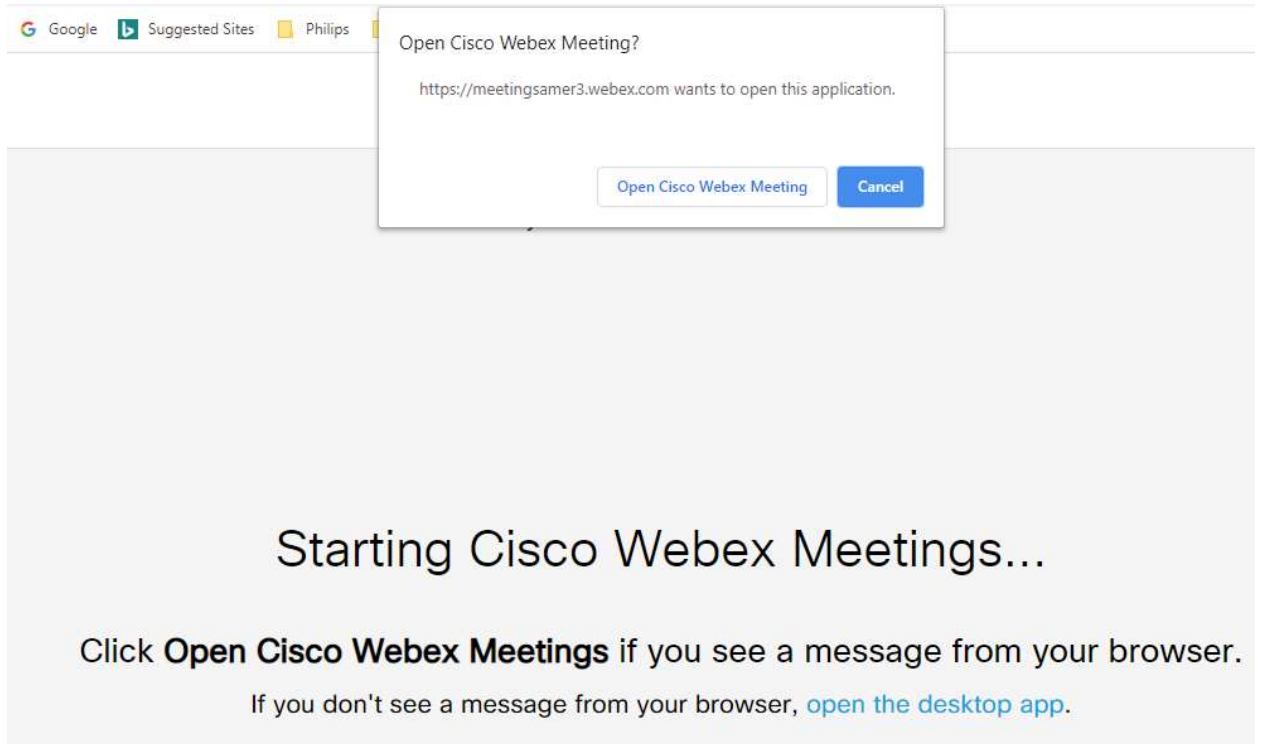
- 1 Expect to receive an email or a Facebook post that includes the following link:
https://meetingsamer3.webex.com/meet/perry_lamb
- 2 Click on the Link and it will take you to this page on your default browser:



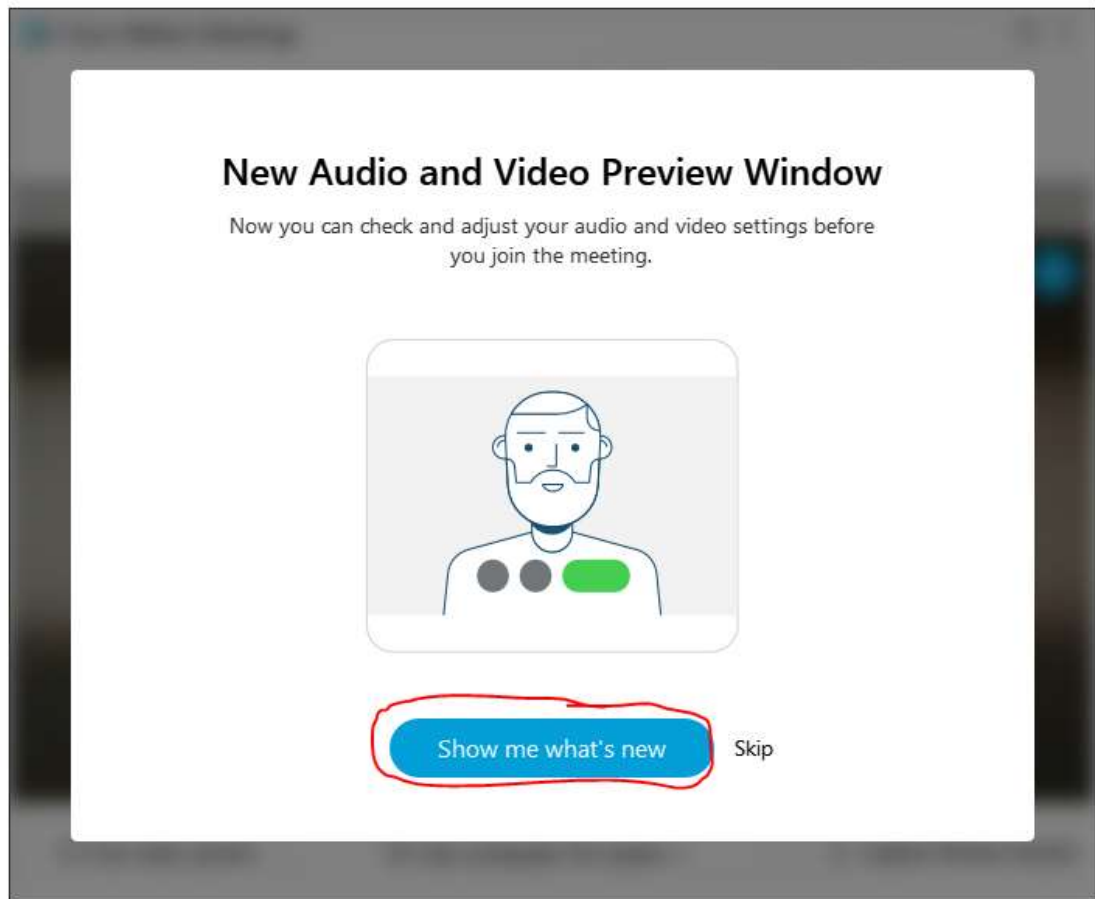
- 3 Click under the “Click Here” balloon to install the WebEx application on your computer. It is a safe application. Your antivirus application may want to inspect the application. As I’ve noted, the application is safe.



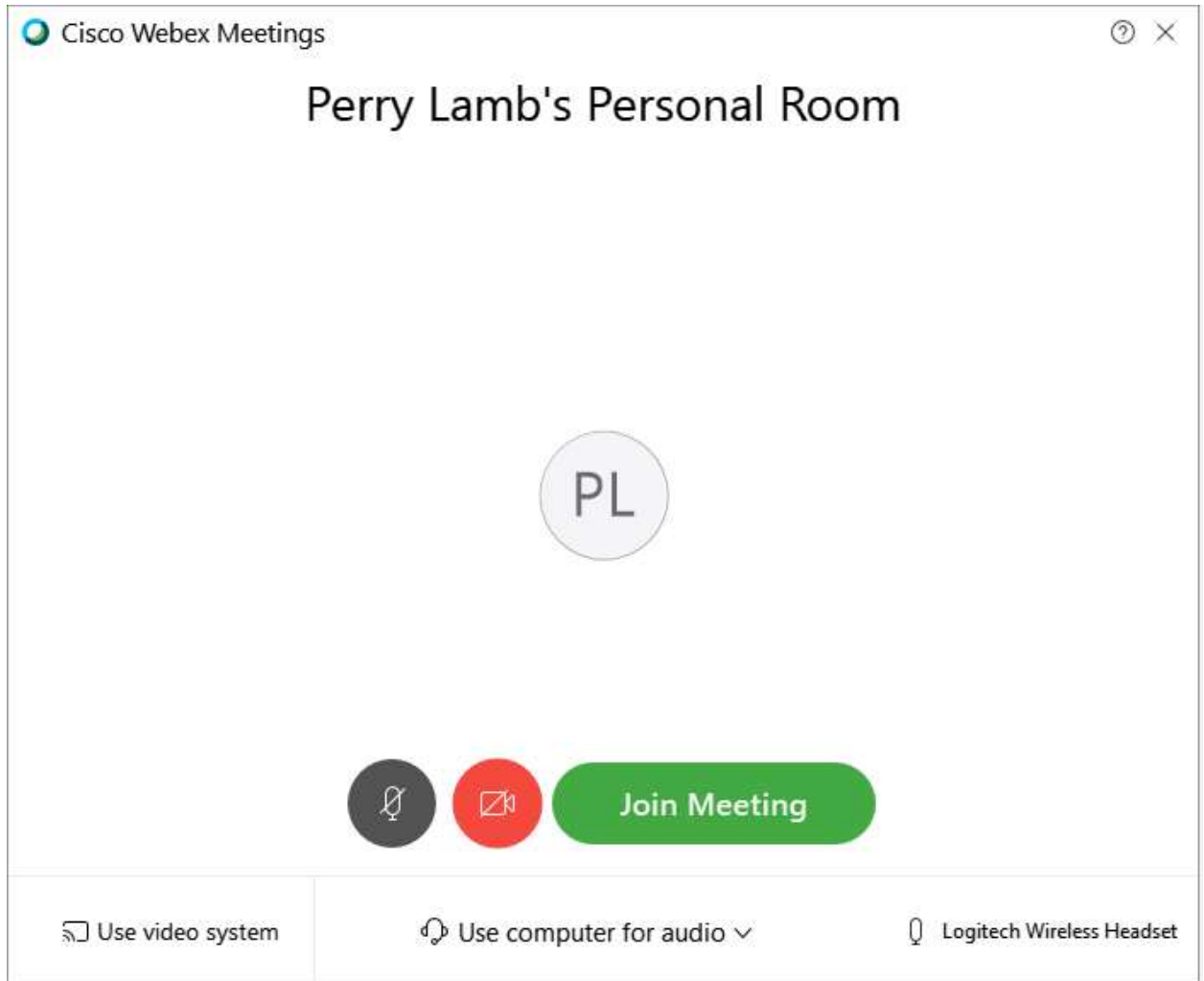
4 It will launch a window that looks like this:



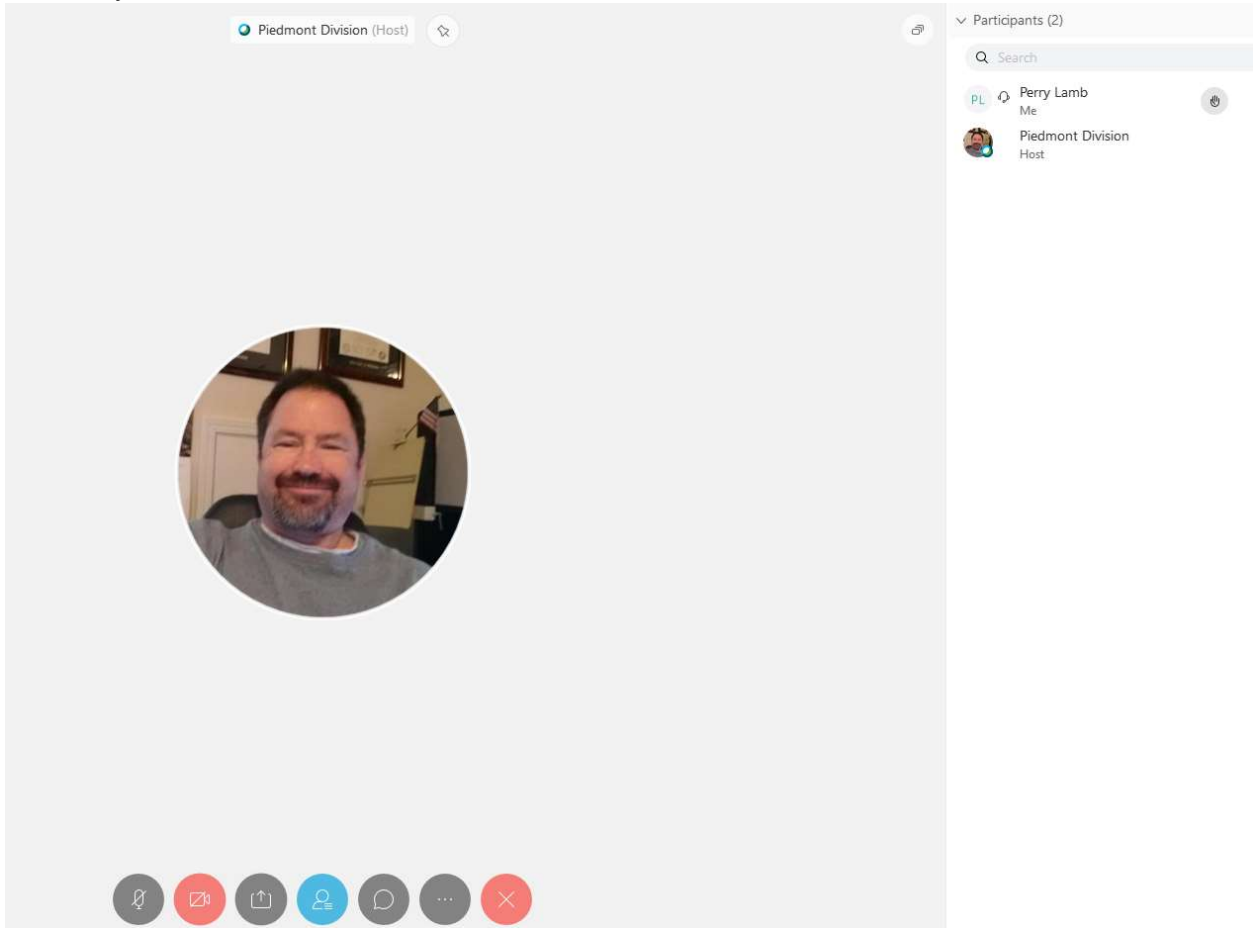
- 5 After the install runs, it will bring up this window. IF you have audio and video on your computer, click on the Show me what's new button: If not, click on Skip:



- 6 Clicking on the Show me what's new button will take you here. Chose the Use computer for audio button:



- 7 Click on the Join Meeting button. This will take you to the meeting itself. Please note that WebEx appears to ask you to login with an email address. If your email provider gives you an alternate address, you can use this.



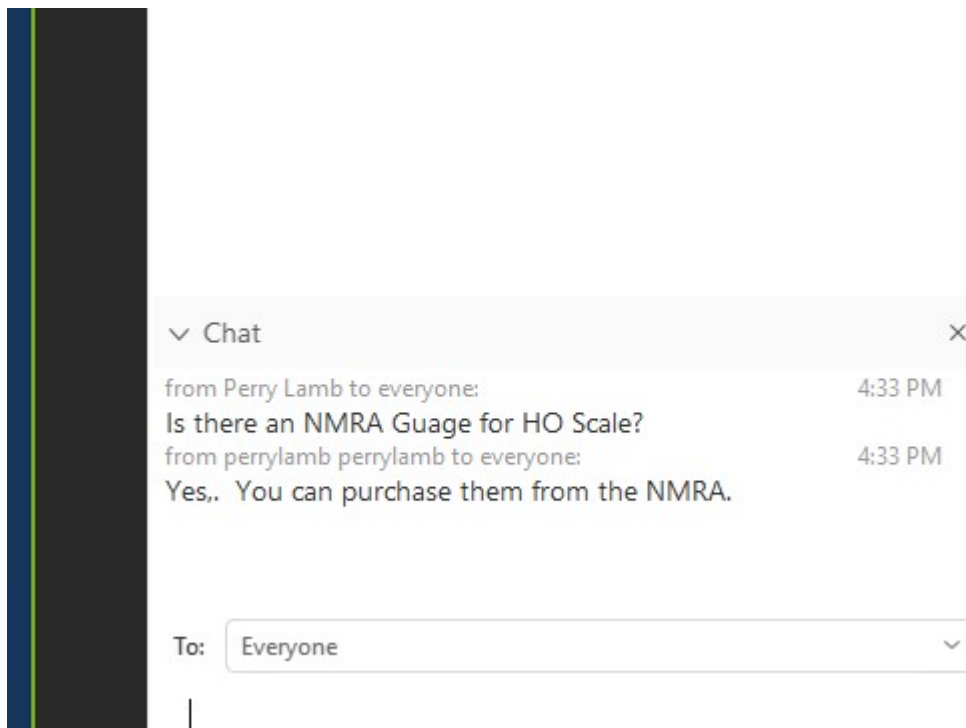
8 The meeting host will share with you the presentation:



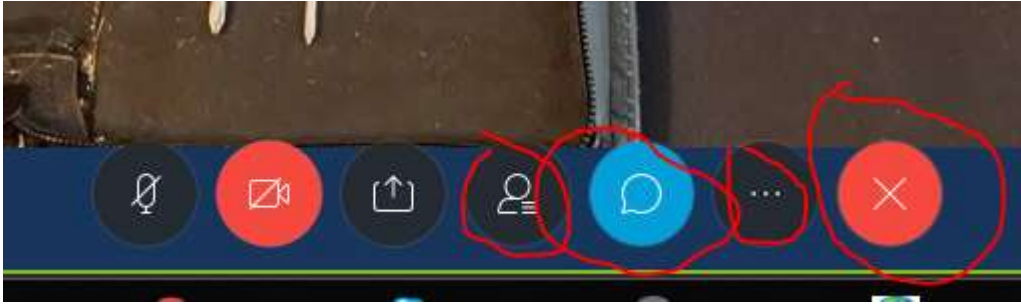
- 9 If you wish to ask a question, and you don't have a microphone, click on the Chat button (looks like a balloon) and type your question:



- 10 You can chat back and forth via the chat window:



- 11 The controls at the bottom of your screen (they pop up when you move your mouse down), can be used to adjust your audio setting, bring up chat and exit the meeting:



- 12 During the meeting, attendees will be muted to allow everyone to hear the meeting. If you have a question, you can raise your hand, next to your name in the attendee list. You will be recognized by the host”

