

**PIEDMONT DIVISION, BOARD OF DIRECTORS MEETING MINUTES**    **January 7, 2019**

Meeting called to order at 6:02 p.m., Holy Innocents' Episcopal Church, Sandy Springs, GA by Walt Liles, Superintendent.

Board Members Present: Perry Lamb, Bob Kelshaw, Howard Goodwin, Walt Liles, David Gelmini, Doug Alexander, Joe Sullivan, Sally Bando, Steve Funsten, Royal Bruce, Peter Youngblood

Board members absent: John Faulk, Alan Mole

**Quorum Present**

Committee Chairs, Division Members, and Visitors Present *as taken from the sign-in sheet*: Gary Jarabek, Rick Coble, Chuck Hoesch, Norman Lundin, Randall Watson, Jim Hobbs, Jim Datka, Martin Guldner

**Officer and Director Reports**

**Administration – Perry Lamb:** Minutes from the November meeting were presented to the board. Perry Lamb Motion to accept, Howard Goodwin Second; Approved

**Finance – Diane Martin, CPA:** The Division balance sheet totals \$38,000. The CDs are earning money, as expected. Diane will work with the AV and computer staff to determine the current value of those fixed assets. The expected net revenue for 2019 should be \$3,709.00. Motion made by Joe Sullivan and Second by Doug Alexander to hold approval of the December and Year-end financial results until complete in February. Approved

Budget for 2019 totals out at (\$460.00)

501(c)3 will start now that the IRS has been paid. The first step will be to have an attorney review our Articles of Incorporation and Bylaws.

A new item this year will be Junior Memberships. A plan is being developed.

\$1,200.00 has been allocated to have Gerry Leone speak.

It is suggested to have our PayPal account linked to our Facebook account so we can pay for Facebook boosts directly. This will serve as an Administrative program.

We are missing information on Internet Domain charges.

Motion to approve the budget by Perry Lamb, Second by Bob Kelshaw. Approved

**Operations – Sally Bando:** Raffle for the month will reflect the monthly clinic. The Operations staff is working on Member-only content on the Division Website.

**Personnel/Membership – Howard Goodwin:** Will be working actively via the Scouts merit badge program to develop the Youth Membership program

**Committee Reports**

**Website - Scott Povlot:** NTR

**Pilgrimage, Advertising, and Promotion/Division Apparel - Gary Jarabek:** Report sent

**Achievement Program – Charlie Mason:** AP program will be starting in February.

**Good and Welfare – Chuck & Mary Ann Hoesch:** NTR

**2019 Model Train Show – David Gelmini:** Chris sent a financial update and David provided an overall update. Table sales match expectation for this time of the year. Scale Trains wants to participate in this year's show. Parking will cost the same as last year.

**Boy Scout Merit Badge Program (Duluth and Kennesaw) – Howard Goodwin, MMR:** Howard continues to have a need for more merit badge counselors. Please volunteer.

**Marketing – Sally Bando:** Report sent.

**Name Badges & Photography - James Bando:** Report sent

**Division Video Library - David Gelmini:** NTR

**Division Book Library - Stephen Leyton:** NTR

**Model Railroad & Division Help – Ovidiu Trifanescu:** NTR

**Train'in Camp - Perry Lamb:** Report sent

**2020 SER Convention – Walt Liles:** NTR

#### **Old Business**

STEM Program – There will be an update soon.  
There were 118 at the Christmas Party.  
Robert West will be presenting another clinic.

#### **New Business**

Steve Funsten will be filling a one-year term on the Board of Directors. Joe Sullivan moved to make this so, Perry Second. Approved

Each program chair needs to have an assistant program manager for their particular program.

Money from major raffle programs will be earmarked for the Youth Membership program. Regular raffle funds will be earmarked for the yearly picnic and Christmas Party.

There is a proposal for the Division to sponsor an N-scale modular layout that travel to Division events. Please ponder this project. Joe Sullivan is reviewing this opportunity.

#### **Any Other Business**

None

**Meeting Adjournment,** 6:55 p.m.

Respectfully submitted:

Perry Lamb