

**PIEDMONT DIVISION
BOARD OF DIRECTORS MEETING REPORT
September 13, 2011**

Board of Directors Meeting

Meeting called to order at 6:00 p.m. at Old Hickory House, Tucker, GA, by Howard Goodwin, Superintendent.

Board Members Present *as taken from the sign-in sheet (11)*: Rick Coble, Paul Rankin, Howard Goodwin, Charlie Crawford, Gary Jarabek, Peter Youngblood, Joe Sullivan, David Gelmini, Bob McIntyre, Scott Chatfield, Chris White

Absent (3): Bill Zawacki, Mike Deaton, Scott Povlot

Quorum Present

Committee Chairs, Division Members, and Visitors Present *as taken from the sign-in sheet (19)*: I.D. Jackson, Walt Liles, Ron Gough, Randall Watson, Joe Nichols, Sr., Rick Wade, Tyler Gelmini, Alan Mole, Paul Voelker, Del Kittendorf, Diane Kittendorf, Len Polinsky, Vic Pitroski, Ed Laity, Mike Scupin, Perry Lamb, David Gilly, Bob Wood, Joe Nichols, Jr.

Officer and Director Reports

Administration—Rick Coble

A motion was made by Joe Sullivan to approve the August 2011 minutes. Seconded by Gary Jarabek.

Finance—Chris White

Chris distributed the August Financial Report as an Excel spreadsheet. He has the following comments:

- The August auction resulted in a net profit, but somewhat lower than the results of previous auctions.
- We were successful in obtaining reimbursement from the NMRA for all expenses incurred regarding the 2013 Convention since 2008.
- The Pilgrimage sales team, under the leadership of Bob Mc., has done an excellent job selling large ads and pike ads for the Pilgrimage booklet.
- The expenses for the 3rd Quarter Timetable were in line with previous expenses and budget.
- Bill Z purchased 3 computers as approved by the Board. These will be used at future auctions and white elephant stores and most likely for the 2013 Convention.
- Other expense items for the month included storage rental, insurance certificate from NMRA, office and postage supplies, and bank fees.

A motion was made by Gary Jarabek to approve the August 2011 Financial Report. Seconded by Joe Sullivan.

Operations—Charlie Crawford

Clinics and open house tours set for 4th quarter of 2011 & 1st quarter of 2012. If meeting location is changed to alternating locations, I will have to confirm with the presenters.

**PIEDMONT DIVISION
BOARD OF DIRECTORS MEETING REPORT
September 13, 2011**

Personnel/Membership - Paul Rankin

We had 87 attendees at the August meeting, and we provided our membership booth and volunteers at the train show on August 13th at the North Atlanta Trade Center.

Committee Reports

Peachtree Express— Bob McIntyre

We completed our August meeting. The minutes are available. However, the plan is that each sub-committee will submit their timeline to the assistant Chairs. These include the inside and outside. Key points from the August meeting include: Registration is moving forward and we are ahead of Grand Rapids in the number signed up. We have seed money and it has offset the current expenses incurred so far to date. Publications are on schedule. We are still looking for authors. One key tour has been confirmed. This is to an S scale layout in Chattanooga. Lunch at the Chattanooga Choo Choo. Visit the layout in Chattanooga. Ride on the Tennessee Valley RR and tour their shops. Visit the NMRA HQ and return to the convention center. The SIG activities are coming into focus. The coordinators are looking to have the joint banquet at the Kennesaw RR Museum. Bill Zawacki and Bill Ello have agreed to develop software for the silent auction. Our next meeting will be in October.

Piedmont Pilgrimage - Bob McIntyre

We have finalized the layout tours. There have been last minute updates to the advertisers. These include additions from Hobbytown, Cumming, Legacy Station, Lawrenceville, and Digitrax has donated a Zephyr system for us to auction off. The booklet will go to the printer in the next week.

Member Aid— Bob McIntyre

No requests

Achievement Program-Bob McIntyre

At the September meeting we will be awarding the following Certificates: Scenery – Bob McIntyre, Volunteer – James Deaton, Electrical & Structures –Charlie Crawford. We are waiting for the plaques for MMR for Charlie Crawford & Bill Zawacki.

Advertising and Promotion/Division Apparel - Gary Jarabek

Advertising:

Monthly Meetings

NMRA submitted through December 2011 Issue

Railroad Model Craftsman submitted through December 2011 Issue.

Trains.com submitted through December 2011

**PIEDMONT DIVISION
BOARD OF DIRECTORS MEETING REPORT
September 13, 2011**

Advertising and Promotion/Division Apparel - continued

Pilgrimage

NMRA submitted for October and November
Railroad Model Craftsman submitted October and November
Trains.com through November

Company Store:

There are only med and XL of old style short sleeve polo shirts left to sell. These will be sold at \$28.00.

Putty polo shirts in stock at the price of \$33.00, 2XL.

Blue polo shirt is in stock. Complete size range (med to 3XL).

Med to 2XL available in long sleeve denim shirts. .

Vests have been sold out.

Caps are also in stock.

Mugs will be distributed to new NMRA members.

Aprons

The correct pricing for the sample aprons is \$5.30 for the beige/2 pocket and \$7.80 for the denim/3 pocket. The supplier is looking for additional sources for the denim apron for improved quality. Other suppliers are also planning to submit samples and pricing. Alan Mole asked if individual railroad logos could be applied. Gary will look into this, but the cost per apron will probably be higher.

Model Train Show (2012) –Joe Gelmini

- We are 60% sold/reserved for the 262 planned vendor tables. Vendor mailing will go out in October.

Good and Welfare –Joe Gelmini

- Sympathy card to the sister of member Michael Wascher (82), who passed away in May.

Boy Scout Merit Badge Program (Duluth) - John Stevens

- I am still working the on the Girl Scouts of America (GSA) program. No real progress to report.
- I have closed registration for the September 17 program in Duluth. We have 32 scouts registered.

Audio-Visual Production & Promotion Committee - Peter Youngblood

A donor who wishes to remain anonymous has gifted the Piedmont Division A/V Committee with a Telex FMR-70 Wireless Microphone System. Although not the latest Telex model, it's brand new. The microphone supplied with the system is a Lavalier that clips to either shirt or lapel. The generosity of the donor means that the Piedmont Division can offer any clinician or guest speaker the option of either a wireless hand-held microphone or the hands-free Lavalier. This item will be added to the Piedmont Division A/V equipment inventory list. In consideration of alternate Division meetings at the First Presbyterian Church in Marietta and a possible difference in A/V

**PIEDMONT DIVISION
BOARD OF DIRECTORS MEETING REPORT
September 13, 2011**

Audio-Visual Production & Promotion Committee - continued

equipment requirements there, I attended the recent PD Auction to look at the facility. At first glance it would appear the combined use of Piedmont Division and Church A/V equipment will be adequate. Green Frog Productions and Peter Youngblood will be updating information for the 2012 Piedmont Division "Train Show" TV commercial in the very near future. Norman Lundin is currently editing Brian Glock's "Handlaying a Turnout" Piedmont Division clinic and Macon SER Convention "Judging in the AP" seminar DVD's.

Name Badges - James Bando

- I made two name tags this month.
- I do not anticipate any purchases for the rest of 2011.
- In 2Q2012 I anticipate purchasing 100 name badge holder/lanyard sets (minimum purchase is 50 sets).

Old Business

Hospital Layout – Tether Collection - John Travis

The project is on hold until we get additional volunteers.

Operations Jamboree (Joe Sullivan)

Invitations have been e-mailed to 37 interested parties to make a choice from six different operating sessions. Joe Gelmini, Milton Burge, Perry Lamb, Charlie Crawford, Howard Goodwin, and Gary Jarabek will be hosts. Crews will be selected from respondees beginning 9/15 with operating session occurring 9/24 through 10/8.

Facilities - Howard Goodwin

The Board of Directors voted on a resolution drawn up by Joe Sullivan and Chris White regarding possible alternative venues for monthly meetings.

The resolution was adopted by the Board based on a majority of the eleven voting members in attendance.

Charlie Crawford made a motion that we send postcards announcing the Marietta meetings in December. Seconded by Gary Jarabek. Motion passed.

A/V Equipment Insurance (Peter Youngblood)

Peter Youngblood asked if the current Piedmont Division insurance policy cover PD owned A/V equipment.

Charlie Crawford has received a quote from an insurance carrier. It will cover our inventory for \$100 per year, which will enable us to cancel insurance required for our storage space. The net cost will be \$0.

**PIEDMONT DIVISION
BOARD OF DIRECTORS MEETING REPORT
September 13, 2011**

2012 NASG Convention (Howard Goodwin)

The National Association of S Gaugers is holding its 2012 convention in Chattanooga August 8th - 11th. Howard Goodwin received an email concerning participation. Howard Goodwin is attending on behalf of the NMRA.

Atlanta Parenting Magazine (Howard Goodwin)

The 2011 Atlanta Parenting Magazine's Family Block Party is scheduled for October 8, 2011. Howard has confirmed our participation and applied for NMRA insurance for the event. The division will send the Kid's Operating Layout and Membership booth. Walt Liles will arrange both cosmetic work for the Kid's layout and transportation of the layout and booth. Walt Liles will also arrange for volunteers.

Raffle Layout

2012 Layout

The possibility of displaying the layout and selling raffle tickets at a November Train Show was discussed. We may be required to pay for space if we are selling tickets. Paul Rankin has inquired with the show manager and is waiting for a response.

2014 Layout

Kevin Bush is storing the 2014 raffle layout.

Member Privacy - Rick Coble

Rick continued a discussion of member privacy and confidentiality with the BOD.

John Stevens forwarded a copy of the NMRA membership renewal form that included a contact information "opt-in" section. Rick will contact HQ and get a clarification of the purpose and scope of the new section.

He will send a draft policy to the BOD prior to the October meeting, with a possible vote.

Timetable Printing Costs - Howard Goodwin

We have an individual who can print the Timetable and Pilgrimage jobs at no cost with our division supplying the paper. Rick will confirm turnaround before sending the print job.

Storage Space - David Gelmini

David Gelmini asked if we should increase storage space. At this time, the Kid's Layout takes up a majority of our storage space. There is space in Duluth, but the building is not climate controlled. This will be discussed next month.

Strategic Planning Meeting

The Division's Strategic Planning Meeting will be held September 25th at the Old Hickory House in Tucker. Start time is 2:00.

**PIEDMONT DIVISION
BOARD OF DIRECTORS MEETING REPORT
September 13, 2011**

New Business

TrainNCamp Clinics (Howard Goodwin, Charlie Crawford)

Howard Goodwin has scheduled a pair of TrainNCamp scenery clinics to be held at Hobbytown Kennesaw. Part 1 will be held October 29, with Part 2 held December 3. Times are 11 am to 4 pm.

A/V Committee Use of Computer (Peter Youngblood)

The A/V Committee requests approval from the Director of Operations for the use of one of the newly purchased auction lap-tops at Piedmont Division meetings. The three PCs are in the care of Bill Zawacki. One of those laptops will be designated for use by the A/V committee.

Auction of Digitrax Zephyr System (Bob McIntyre)

Digitrax has donated a Zephyr system in support of the Piedmont Pilgrimage. The system will be auctioned in October.

The Meeting Adjourned at 6:52 PM

Respectfully submitted,
Rick Coble, Director of Administration